



# GUIDELINES FOR THE FAOBMB EDUCATION AWARD 2022

(As of 20 November 2018)

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The FAOBMB Education Award is given triennially to a biochemist or molecular biologist, in recognition of outstanding contributions to education in biochemistry or molecular biology in the FAOBMB region, with a special focus on innovation and productive outcomes in education. Applicants must be members of a constituent Society or Group within FAOBMB with at least 2 years of continuous membership immediately prior to the nomination. The recipient will present his/her work in an Education Symposium or another suitable forum, at the annual FAOBMB Conference in the year of the award, at which the recipient will receive complimentary registration. The award winner will also receive an honorarium and travel/accommodation allowance (the amounts are subject to change over time), provided by FAOBMB and sponsors.

## *Nominations and Applications*

- (i) *General:* The Secretary General shall call for applications for this award by email to Constituent Member Societies and Groups, and shall advertise the award on the FAOBMB website. Applications will be accepted by the Secretary General at any time but applications will be considered only once in the relevant year (normally that year following the year in which a Congress was held), after the published closing date. Applicants become ineligible if they do not meet the conditions of the Award, have previously received the Award, or allow their membership of the relevant national Society or Group to lapse. The Secretary General shall advise each successful applicant (and their supporters) of his or her success, also notifying them of the requirements of the Award. Where relevant, the Secretary General shall advise sponsors of the names of the successful candidate for their sponsored award and include with such notification a short description of the work for which the Award was given. Nominations submitted in a given year will not be considered in the same form in the subsequent round three years later but must be submitted afresh in order to be considered.
  
- (ii) *The FAOBMB Education Award Selection Committee:* The Award Winner will be selected by the Education Award Selection Committee of Council which shall consist of: the Past President or President Elect (who will act as Chair); the Chair of the Education Committee; the Chair of the Organizing Committee of the Constituent member Society or Group hosting the FAOBMB Conference that year; one other member of FAOBMB, nominated by the Executive Committee and approved by Council, who will normally be a senior member of an FAOBMB constituent member Society or Group with current or recent involvement in education in biochemistry and molecular biology; and an

internationally recognized expert in education in biochemistry and molecular biology (not necessarily from the FAOBMB region) nominated by the Executive Committee and approved by Council. These two members nominated by the Executive Committee may serve on no more than two successive Selection Committees for the Education Award. An Education Award Committee member is not eligible to be a nominee for the Award.

(iii) *Criteria for the Award:* Candidates for the FAOBMB Education Award will be assessed on the basis of evidence that supports their claims against four broad criteria:

1. Teaching philosophy and methods.
2. Personal teaching performance, quality and outcomes.
3. Evidence of involvement in research and scholarship (education, scientific or both) in biochemistry and molecular biology.
4. External role, peer review and influence beyond host department/institution.

(iv) *Application form:* Applications, on the official application form available on the FAOBMB web page, must include the the following: full name and address of the applicant; the names and addresses of three supporters of the application, at least two of whom have each been a member of an FAOBMB Constituent Member Society or Group for at least the previous 2 years; a statement addressing designated selection criteria; other information as set out on the form. A complete list of publications is required to be attached to the application form. Each of the three supporters named on the application form must provide a confidential reference for the applicant by email directly to the Secretary General by the closing date for applications.

(v) *Closing date:* The closing date for nominations shall be at least 6 months before the relevant Conference. The award winner will be notified by email of the decision of the Committee at least three months before the Conference. The FAOBMB reserves the right to withhold the Education Award if the announced winner is not able to accept the award in person at the relevant Conference. A new winner may be selected from the application list by the Education Award Committee.

**Notes:**

*The closing date for nominations is 15 April 2022.*

*At the time of nominations received, it is anticipated that the 29<sup>th</sup> FAOBMB Conference will be held as a hybrid meeting with all international speakers providing a pre-recorded lecture and be present during a live Q&A session.*

*In 2022, the award winner will receive complimentary registration for the 29<sup>th</sup> FAOBMB Conference (to take place in Shenzhen, China during 19 - 22 October 2022), as well as receiving Guidelines for the FAOBMB Education Award*

*an award and an honorarium of USD 3,000 provided by FAOBMB and a sponsoring organization. If the Congress was to proceed with a full face-to-face scientific programme, a travel/ accommodation allowance of up to USD 2,000\* will also be provided.*

*\* Conditions of the travel allowance:*

- The travel allowance payable by FAOBMB will cover airfare costs for the economy class return trip from the home country to the location of the Congress or Conference. Should the itinerary used by the Award winner not be directly from the home country to the location of the Congress or Conference, FAOBMB will cover airfare costs no more than the equivalent of the economy class return trip from the home country to the location of the Congress or Conference.*
- Accommodation costs will be reimbursed for expenses reasonably incurred, up to the full duration of the Congress or Conference.*
- FAOBMB will not normally provide funds for internal travel and accommodation in the home country or for visa expenses to enable travel to the Congress or Conference at which the Award will be presented and the award lecture delivered.*
- Documentation for the expenses claimable for reimbursement under the travel/ accommodation allowance must be forwarded to the FAOBMB Treasurer together with a Claim Form supplied after notification of the Award by the Secretary General. The Claim Form with documentation may be submitted to the Treasurer at a suitable time either before or after the Congress or Conference.*